

## **CAREER BREAK POLICY**

The Board of Management is open to granting Career Breaks in line with the terms and conditions laid down in Circular 22/99.

All Career Breaks must be sanctioned by the Department of Education and Science.

When the school is over quota the Department of Education and Science must approve and sanction full replacement EPT hours before a Career Break will be granted.

Applications for a Career Break must be made in writing to the Secretary of the Board of Management by March 1<sup>st</sup> every year.